

Meeting date: Wednesday, September 14, 4:30pm

Format: Zoom call: <Karen's Exec Meeting:

<https://slcschools-org.zoom.us/j/83492909288?pwd=ZG5OT004a0Z4Q2VhdUVEWGFDCDZKdz09> Meeting ID:

834 9290 9288 >

Agenda:

A. Proposals

Carolyn Turkanis: Committee Realignment

- Community Support Committee has a huge role
- primarily communications between parents and teachers and conflict resolution
- then we ask them to do PTK dinners and Teacher Appreciation week as well. This seems like a lot

Maile: Let's have the chairs of Community Support, Community Connections, and Co-op committees discuss This allows them to make decisions just like we allow kids to problem-solve.

Karen: If we change the description of a committee, do we need to do anything? Tim: Not really. Let Steering know.

After chairs talk, committee members can also then discuss

Carolyn: We can announce it to Steering, and revisit in a year if necessary. Maile: I will start the email conversation.

Maile: Let's put Committee Check-ins to the end of agenda today, and in general, so we can continue it later in case anyone dealing with SCC subjects needs to leave.

Noone disagrees. Skip to next items on Agenda

B. Inform and discuss:

Report on SIC

Karen: This was a full faculty meeting. PFOE proposals came up; Aftercare should start on Sept 26.

Get money for license for Lexia – maybe we can use land trust funds – lower grades need this right away

Cost of Tier I Reading Curriculum

- Different teachers use different systems – state wants to standardize for grade 3
- Tier I is general classroom instruction, Tier II for those with problems, for individual instruction; Tier III is Special Ed
- Lexia is just a tool for assisting with learning. The curriculum will be Wonders and other programs.
- We need to get the program implemented by the beginning of next year to keep getting grant money
- Curricula are very expensive, and this wasn't budgeted for. Maybe we could use PFOE funds.
- Maile – It could be problematic to use PFOE – parents are told it's for extras, like field trips and school supplies. We don't want them to feel their funds are being used differently than they expect. Curriculum costs should come from regular funding.
- Karen: We can adjust our budget to use PFOE for items it can be used on, so funds could be freed for curriculum
- Alejandra – We have time to talk about this during the year. It would have to come to a vote
- Karen: We could use PFOE for field trip school buses. We've budgeted \$5000 for that.
 - No school land trust money has been earmarked for reading; it's all for math. This is unfortunate because that would have given us some leeway to adjust amounts. We will need to fix that for this year.
- The curriculum will cost \$5000.

C. Discuss

1. How SEC/SCC is going to work

Concerns about making every SEC meeting public

Tim: Does it cause problems to make SIC meetings public by discussing SIC business here?

Karen: I wouldn't bring up anything sensitive, and if I needed to, I would ask for it to be closed.

Maile: LEA info – as a district charter school, SLCS is our LEA

Requirements of SEC – 5 main roles

Charter has been rewritten. Checked it. We can act as SEC at many meetings without acting as SCC
SCC is needed only for certain official votes

Steering Body's role has now changed to an informational one instead of an official, formal voting body

Exec runs Steering meetings and we are now the decision-making body.

Exec also acts as the central point of communication

– Our charter delineates between these roles

– Steering Body has always been public with minutes and agenda, but Exec was not.

– Because we had the leadership role already, the new Charter has us take on the SCC role when needed

Karen: So we'll hold a land trust meeting in Sept and Oct.

Maile: Christine lead us well last year, and we knew when important votes were taken

Karen: next meeting needs to be an SCC to finalize the School Improvement Plan. Also needed: Land trust approval, Title I Rep, TSSA in Nov.

Karen: Can we do open meetings for a while as things come up? I'm still learning of things that need to be done on a short timeline. Next year I will be more organized, and be able to set up the calendar in advance

– DTL is due early October. Many things need to be done at the beginning of the year

Alejandra: Accept that all of our meetings until the end of Nov will be SCC. Revisit in Nov. Agree? Yes

Karen: Can we separate meetings by section and time? In Agendas, let's make a clear separation

– One reason for not opening a meeting is conflicts in priorities for spending

Alejandra: Is there a time requirement for an open meeting? No.

– Have separate Zoom link for each part.

Aileen: Do minutes need to be separate for each meeting? Yes. Posted in different places. SEC minutes are kept in Drive just for us, SCC are posted.

– Second teacher needs to attend for SCC meetings

2. SCC Website Requirements

Alejandra: Have the document (see in folder). There is a timeline from the state. We are not in compliance right now.

Must include an invitation for parents to be on the Council (SCC). Must be posted, a link is not required.

We do have elections, and we need to have that information in the website section.

– Must also post certain other items – Karen has list

– Rules of order and procedures — Tim: post bylaws, voting procedures

– Link to Roberts' Rules is already on the template. Delete what we don't need.

Alejandra: Somerset is out of town until Thurs. Other committee members are new and don't know what to do yet.

Our website is a District website - only Nicole can change it, so they can't help. It's now an extra duty for her.

Karen: Extra support should be provided for Nicole. Karen Larsen already has access.

Tim: Can Somerset help Nicole? She was very interested in revamping the website.

Karen: As long as Nicole is there doing it

3. Steering Body Agenda

Tim: Usually due the week before. We'll discuss next meeting

Maile will separate the agenda template for future meetings

Next SCC Meeting: Oct 28 4:30 pm. Next SIP: Same day, immediately earlier

We may discuss and vote on DTL (Digital Teaching and Learning), and another topic, then separate to SCC

When Exec committee is acting as SCC, meeting will be public

Tim: What's the problem making everything open?

Maile: There's extra steps and advance preparation to make it public. We may bring in people to present. We aren't always prepared for a sensitive topic that can inflame, e.g. racism

C. Confirm dates for next three Steering Exec/SCC meetings:

Sept 28, Oct 12, Oct 28

Oct 12 is right before Fall Break, but it will be a short one. Now back to Committee Updates

D. Committee Check-ins (Update, Future Events, Support, Approvals):

Tim:

1. Community Connections: Back-to-School Picnic went really well, despite being thrown together quickly
2. Philosophy: Great presentation last night! NPS scores very interesting
3. Web: As previously discussed

Alejandra:

4. Yearbook: Two people have left and have been removed from list. Need to get more organized still
5. Co-op: Check on how it's going. Working on setting up a training workshop.

Aliska:

6. Library: Jerry is great. He's getting sign-ups together to help in library, especially with shelving.
7. Publicity: Avenues Street Fair went well. Aileen: Michael Hughes, Treasurer of Avenues Community Council, stopped by and asked for email to contact someone so OC can be covered in their newsletter. Gave him Publicity emails and let them know that he will contact them. Aliska will reach out to chair's/co-chairs' personal emails
8. Fundraising: Did new proposal hit SIC today? Should be coming; we need to know in advance when it comes through

How to sell merchandise? Money-handling issues – district rules make it difficult for parents to collect for school
Check if we need approval to give a prize to those who sign up to do monthly donations, which is a common marketing ploy – Using incentives should be fine.

Are we going against any gift laws? Karen sees no problem,

We have \$100 budget for this committee. Should increase this amount.

Walk-a-thon: will be sending emails for Karen to send out to the community.

9. Traffic: Going well, observing and adjusting. Pickup is going on still on 2nd Ave. Pickup isn't an issue
How long do vans stay in dropoff in front of school? They take up third of lane, and do stay awhile. Works, though
Younger kids are likely to have parents park and take them in. It's relieving congestion so far, but may not continue.
10. V&P Art: Wonderful, talented, experienced, excited people on this committee!
Working this year on making baseline instructions for classes that can be used by Art co-ops year-to-year
– so that curriculum is more consistent and won't need constant new planning for inexperienced co-ops
Found our two chairs!

Danielle:

11. Community Support: Held a meeting two weeks ago, small turnout, but a lot of requests for minutes.
Danielle is worried about this group.
Won't do coffee event, will do winter activities and teacher birthdays, should do simpler PTK meals
Will meet again in Nov. Coordination for PTK meals will be done by email.
12. Cafeteria: Maile - Have Sign-up Genius. About 8 of 14 parents signed up, 15 would cover all shifts. Sign more up.

Aileen:

13. Garden: Attended their first meeting. Lots of good projects planned this year
Wish they had a bigger budget as their grant money has very strict conditions. Answer: Have them submit proposals!
14. New Families: Mindy is on top of things and is having her first meeting with them tonight.

Tim: Avenues newsletter has approached us in the past, but it was to advertise. It was expensive – \$100 for a very small ad. Carrie, previous Publicity Chair, did a study and found it did get us a couple new students.

Karen: That would be well worth the cost, considering the funds each new student brings the school. Look into it.

E. Any additional topics

Alejandra motions to approve minutes from 8-23-2022 meeting. There are seconds

Aileen: They're not finished, last I checked. Maile: I updated a lot of it, except for a link and the number needed for quorum. Aileen: What is the number needed for quorum? 6. This will be added to minutes.

Aileen motions to approve the minutes at the next meeting, after she looks them over. Alejandra seconds. All agree.

F. Adjourn

All agree

Attendees:

Steering Exec:

1. Karen Holman (Principal)
2. Timothy Kryselmire (Chair)
3. Alejandra Acosta (Co-Chair)
4. Aliska Julian (Past Chair)
5. Danielle Polk (Vice Chair)
6. Maile Cowley (Treasurer)
7. Aileen Hampton (Secretary)
8. James Smith (Teacher Rep)
9. additional Teacher Rep not yet chosen

Other Attendees: Carolyn Turkanis (Founder and Co-oper)